

INITIAL CONSULTATION REQUEST
PRIVATE & CONFIDENTIAL

Name		DOB	
Occupation		Nationality	
Sponsoring Business <i>(if applicable)</i>			
Street Address			
Country of current residence			
Phone Number (Daytime)		Mobile	
Email Address		Skype ID	
Preferred Date & Time			
What does your enquiry relate to?			

We will conduct a free *preliminary* assessment based on the information and documents provided by you and, if we believe that we can assist you with a migration pathway, we will invite you for an initial consultation to discuss migration pathways which may be available to you. Standard Consultations can be arranged for more complex matters where fees are levied on time spent to review, research, advise and completion of follow up correspondence

By signing this form, you acknowledge:

1. The scope of our services for the initial consultation covers verbal migration advice only, and may include formal written advice as and when required, charged at an hourly rate and based on instructions received from you, prior to entering into a written agreement;
2. The advice given is only current at the date of the initial consultation as Migration Law is subject to constant change. ISA Group accepts no responsibility for subsequent changes which affect our advice;
3. Agree that we may record or keep records of the consultation and any and all work done;
4. The agreed fee for the initial consultation is **\$165.00 inc. GST** (or **\$150.00** if outside of Australia) for **up to 1 hour** and **\$275.00 inc GST** per hour thereafter (or **\$250** if outside of Australia). GST is 10% and is only applicable within Australia.
5. The initial consultation payment will be deducted from the first invoice for engagement if a contractual agreement is put in place.
6. Receipt of the attached sheet entitled "Consumer Guide" indicating what you can expect when dealing with a Registered Australian Migration Agent.
7. Payments on all credit cards and some debit cards attract a 2% surcharge

Paying by:

- Cash
- Credit Card
- Electronic Funds Transfer
- Paypal

Bank Details:

ISA Group Pty Ltd – Macquarie Bank
BSB Number: 186-300
Account Number: 3017-54438
Swift Code: MACQAU2S

I agree to the above terms and conditions:

Client Signature

Date

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